



## SPECIAL MEETING MINUTES

### Sustainability Committee

February 20, 2020

**Attending:** Elissa Brown, Bob Carson, Fred Miller, Erendira Cruz and Rebecca Heisman  
**Absent:** Judi Fenno (excused)  
**Council Rep:** Ted Koehler  
**Staff:** Ki Bealey, and Darci Bell  
**Guests:** None  
**Public:** None

### MEETING CALLED TO ORDER

Meeting was called to order at 3:30 p.m. by Vice Chair, Erendira Cruz.

### ROLL CALL

Attendance was taken.

### Resignation of Bart

It was announced that Bart has resigned from the Committee.

### Public Comment

None.

### PRESENTATION/APPROVAL OF AGENDA

The agenda was amended to add Election of Chair.

### APPROVAL OF MINUTES

It was moved by Elissa to approve the minutes from the December 3, 2019, meeting and the notes from the January 16, 2020 meeting. Bob seconded. Motion carried.

### BUSINESS

#### Election of Chair

After discussion, it was decided to postpone the election of a new chair until the March meeting when Judi Fenno would be present.

#### Meeting Ground Rules

At the last meeting, there was discussion about establishing ground rules for meeting conduct. Erendira shared some ideas provided by Judi which included: Each person is given a chance to speak, Get to the point, Ask questions if not clear, and No interrupting unless the person needs to "land the plane." The group was in agreement with the ideas shared and determined that no formal action was necessary.

#### Recycling – Update on action taken by Council on 12/18

Ki provided an update that included Council taking action to form an Ad Hoc Committee and he reviewed a draft establishment of the Committee's goals/assignment/deliverables/schedule/workplan/membership and due date. Ki indicated that two members were needed from the Sustainability Committee to serve on this Ad Hoc Committee. Elissa Brown was selected, and it was suggested that Judi Fenno be asked if she would be willing to serve. Erendira will follow up with Judi.

#### Presentation of draft recycling public outreach messages

It was determined that this item be postponed and to let the Recycling Ad Hoc Committee address this item.

#### Pacific Power EV charging station lease

Ki stated that we were approached by Pacific Power regarding establishing a EV charging station at the Sumach and Colville public parking lot. Pacific Power would like to lease a couple of parking spaces for the charging stations. This item is slated for Council consideration on February 26. Ki also discussed the status of the street light conversion. We have 1,800 streetlights and Pacific Power is proposing to replace the lights at approximately \$300 per light. This project would have a five-year payback period.

## **WRAP UP**

### Next Meeting

The next meeting will be March 19, 2020 at 3:30 p.m. and will be held in the Council Chambers.

### Announcements, around the table

Bob wished to discuss idling engines and the installation of signs at public buildings. There was discussion regarding locations and language. Bob moved to ask City Council to post "No Idling" signs at City buildings and encourage the business community to join in our efforts. Fred seconded. Motion carried. Bob volunteered to visit other organizations (hospitals, banks, motels, etc.) once our signs are up to inform them of the action we have taken and encourage their participation as well. It was suggested that we should invite the executive teams from the Chamber of Commerce or Downtown Foundation to attend a future Sustainability meeting, so they are aware of our efforts. It was suggested that the Prioritization List be placed on the next agenda.

## **ADJOURN**

Meeting adjourned at 4:37 p.m.