



# ADMINISTRATIVE PROCEDURE

**TITLE:** COVID-19 STATE OF EMERGENCY

**SUBJECT:** Expiration date extension for Permits subject to Chapter 15.04 WWMC

**DATE:** 04/03/20

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**Overview**

In response to the coronavirus pandemic, on February 29, 2020 Governor Inslee issued [Proclamation 20-05](#) proclaiming that a State of Emergency exists in the state of Washington. In further response to the growing pandemic, on March 23, 2020 Governor Inslee issued [Proclamation 20-25](#) implementing the Stay Home – Stay Healthy Order. On March 25, 2020, Governor Inslee issued a [Construction Guidance Memorandum](#) which clarified that, in general, commercial and residential construction is not authorized under Proclamation 20-25 because construction is not considered an essential-activity; exceptions are essential facilities and emergency repairs. On April 2, 2020 Governor Inslee extended the Stay Home – Stay Healthy order to May 4, 2020 in [Proclamation 20-25.1](#).

**Timing**

Duration of the Stay Home - Stay Healthy order

**Determination of Expiration Dates**

Pursuant to WWMC Section 20.02.095, the Development Services Director may extend timeframes established by the WWMC to the extent permitted by law when necessary to protect the public interest. WWMC Section 15.04.005(G) establishes when permits expire. The International Building Code (IBC) Section 105.5 permits the Building Official to extend permits, in writing, for periods not more than 180 days each.

In response to Governor Inslee’s Stay Home – Stay Healthy order and in the public’s interest pursuant to WWMC Section 20.02.095, the following permits, issued, submitted, and ready to be issued are extended for the duration of the Stay Home – Stay Healthy order plus an additional 60 days:

- Building permits
- Mechanical permits
- Plumbing permits
- Short Term Rental applications

Development Services will continue to focus on life safety by issuing and inspecting work for essential facilities and emergency repairs.