



***CALL FOR BIDS***

***FOR***

***Crushed Surfacing Top Course  
and Haul/Disposal of Spoils***

***January 14, 2019***

**CITY OF WALLA WALLA  
CALL FOR BIDS FOR CRUSHED SURFACING TOP COURSE AND  
HAUL/DISPOSAL OF SPOILS**

The following "Instructions to Bidders," and "Bid Proposal," are for materials to be used by the City of Walla Walla Public Works Department.

The venue and jurisdiction of any actions of claim for or against the bidder or the City of Walla Walla Public Works Department shall be in Walla Walla County and in the District Court or Superior Courts thereof according to the jurisdictional amount.

**INSTRUCTIONS TO BIDDERS**

1. These instructions to bidders are a part of the specifications.
2. The City must be notified by 3:00 p.m. on Friday, January 25, 2019, of any revisions the bidder suggests be made to the detailed specifications. Any changes, additions or deletions to the specifications by the City will be made by written addendum only and will be posted on the City's website under "Bids and RFPs." Prior to submitting bids, all bidders shall check the City's website after 10:00 a.m. on Tuesday, January 29, 2019, to confirm receipt of all addenda.
3. Bids will be considered final at the time and date stated for opening bids. The City will not accept any changes for any reason.
4. Use of the enclosed bid proposal is required. Only bids submitted on the official bid proposal form will be considered.
5. The successful bidder shall protect, defend, indemnify and hold the City, its agents, employees, officials and officers harmless from any damages, costs, or liability for any injuries to persons or property arising from acts or omissions of the bidder, bidder's employees, agents or subcontractors, howsoever caused.
6. The bidder shall comply with Title VI, ADA, and other applicable Federal civil rights laws and will not discriminate against any client, employee, or applicant for employment and services on the basis of race, color, national origin, age, disability, religion, veteran status, sexual orientation, gender identity, or sex.
7. Receipt will be made on an "as needed - when needed" basis. Payment will only be for quantity of material purchased. The estimated quantity is for bidding purposes only and provides no assurances of purchase of the estimated quantity and may vary (+/-) from the bid quantity.
8. Material found to be out of specification may be cause for the City to declare the supplier to be in default and proceed with purchasing material from other sources. Said declaration will be at the sole discretion of the City.
9. Contaminated or unsuitable material will be returned to the supplier at no cost to the City of Walla Walla. Supplier will also be subject to costs borne by the City related to time loss/returned material.
10. The following is required, in order to meet accounting practices and expedite payment:
  - a. Submit invoices no later than 30 days following receipt or delivery of the product.
  - b. Invoices and statements must include accurate pricing, quantity, detail of costs, and sales tax.
  - c. If needed, correction invoices must be provided to the City within 5 business days of the request.

- d. Credit invoices for actual credits only. Upon receipt of a credit invoice, the City will assume that a credit is due and therefore will not pay the charges from another invoice.
  - e. Contractor will be subject to hourly charges for City time spent in addressing/correcting any of the above or related matters.
11. Bid proposal may be modified in writing prior to the time and date set for the submittal. Modifications shall be prepared on company letterhead, signed by an authorized company officer, state that the new bid supersedes or modifies the prior bid proposal.
  12. Bid proposals may be withdrawn prior to the scheduled time for submittal. Requests to withdraw a bid proposal must be in writing on company letterhead and be signed by an authorized company officer. No bidder may withdraw their bid after the date and hour set for opening thereof, unless award is delayed for a period exceeding sixty (60) days.
  13. The bid shall be placed in a SEALED ENVELOPE marked on the outside "**Crushed Surfacing Top Course – Do not open with regular mail**" and may be mailed or hand delivered to the **City of Walla Walla City Clerk's Office, 15 N. 3<sup>rd</sup> Avenue, Walla Walla, Washington 99362. All bids must be received at the above location prior to 1:30 p.m. on Tuesday, February 5, 2019.**
  14. The City of Walla Walla reserves the right to accept or reject any or all bids submitted or to waive any defects therein. The City reserves the right to waive any irregularity in the bids to accept in whole or in part such bid or bids as may be deemed in the best interest of the City.
  15. All specifications are to be considered as the minimum acceptable.
  16. Any additional information or questions concerning this Call for Bids can be obtained by emailing Adrian Sutor, Water Distribution Supervisor at [asutor@wallawallawa.gov](mailto:asutor@wallawallawa.gov).

## BIDDER'S CHECKLIST

The following items must be completed in full by the bidder to submit a valid bid. **This form shall be included with the bid proposal.**

- 1. Completed Bid Proposal.
- 2. Proper signatures on Bid Proposal.
- 3. Affirmation of receipt of addenda on the Bid Proposal.
- 4. Truck/pup capacities list.
- 5. Place all above items in properly marked **SEALED ENVELOPE**.

**BID PROPOSAL**

To: Kammy Hill, City Clerk, City of Walla Walla

The undersigned hereby certifies they have read and thoroughly understand the **Instructions to Bidders** which are made a part of this bid proposal and hereby agree to furnish the following Materials and/or Supplies in accordance with said **Instructions to Bidders** for the amount shown below:

**Item 1 – CRUSHED SURFACING**

- Delivery to the Walla Walla Public Works Service Center at 55 E. Moore Street, Walla Walla Washington in 500-ton increments throughout the 2019 calendar year, on a will-call status.

Description	Units (Tons)	Unit Price	Total
Top Course Crushed Surfacing	3,000		
		Sub Total	
		Sales Tax @ 8.90%	
		<b>Total</b>	

**Item 2 – SPOILS BACK-HAUL/DISPOSAL (55 E. MOORE STREET)**

- Pickup spoils at the Walla Walla Public Works Service Center (55 E. Moore Street) after the delivery of Top Course Crushed Surfacing.
- Hauling, tip fees and disposal of said product will be the responsibility of bidder.
- Loading of product into bidder’s vehicle will be the responsibility of the City Water Distribution Division.
- Measurements will be by truckload/pup volume. A list of truck/pup capacities (volume) shall be provided to the City with the bid and updated prior to any changes occurring. Each truck/pup shall include a clear vehicle identifier on the truck/pup and be in accordance with and correlate to the capacity list. Volumes will be intermittently verified by the number of loads from the City’s 3.8 CY loader bucket. Discrepancies will be flagged, but the volume checks shall be as determined by the City.

Description	Units (CY)	Unit Price	Total
Native soils, river rock, asphalt, concrete not to exceed 24” x 24” in size. Organics including grass, weeds and roots.	2,500		
		Sub Total	
		Sales Tax @ 8.90%	
		<b>Total</b>	

**Item 3 – SPOILS, HAULING/DISPOSAL (55 E. MOORE STREET)**

- Pickup spoils at the Walla Walla Public Works Service Center (55 E. Moore Street).
- Hauling, tip fees and disposal of said product will be the responsibility of bidder.
- Loading of product into bidder’s vehicle will be the responsibility of the City Water Distribution Division.
- Measurements will be by truckload/pup volume. A list of truck/pup capacities (volume) shall be provided to the City with the bid and updated prior to any changes occurring. Each truck/pup shall include a clear vehicle identifier on the truck/pup and be in accordance with and correlate to the capacity list. Volumes will be intermittently verified by the number of loads from the City’s 3.8 CY loader bucket. Discrepancies will be flagged, but the volume checks shall be as determined by the City.
- City staff will call for service a minimum of two working days in advance to schedule loading. Minimum service amount to be 24 CY per call.

Description	Units (CY)	Unit Price	Total
Native soils, river rock, asphalt, concrete not to exceed 24” x 24” in size. Organics including grass, weeds and roots.	500		
		Sub Total	
		Sales Tax @ 8.90%	
		<b>Total</b>	

**Item 4 – SPOILS, HAULING/DISPOSAL (MILL CREEK SPORTSPLEX)**

- Pickup spoils at the western boundary of the Walla Walla Mill Creek Sportsplex (2000 block N Garrison Street).
- Hauling, tip fees and disposal of said product will be the responsibility of bidder.
- Loading of product into bidder’s vehicle will be the responsibility of the City Water Distribution Division.
- Measurements will be by truckload/pup volume. A list of truck/pup capacities (volume) shall be provided to the City with the bid and updated prior to any changes occurring. Each truck/pup shall include a clear vehicle identifier on the truck/pup and be in accordance with and correlate to the capacity list. Volumes will be intermittently verified by the number of loads from the City’s 3.8 CY loader bucket. Discrepancies will be flagged, but the volume checks shall be as determined by the City.
- City staff will call for service a minimum of two working days in advance to schedule loading. Minimum service amount to be 200 CY per call/day. Full quantity of said product must be removed by no later than June 1, 2019.

Description	Units (CY)	Unit Price	Total
Native soils, river rock, asphalt, concrete not to exceed 24” x 24” in size. Organics including grass, weeds and roots.	2,100		
		Sub Total	
		Sales Tax @ 8.90%	
		<b>Total</b>	

**All Crushed Surfacing must meet or exceed the WSDOT standard specifications for Top Course Crushed Surfacing below.**

**9-03**

***Aggregates***

**9-03.9(3) Crushed Surfacing**

Crushed surfacing shall be manufactured from ledge rock, talus, or gravel in accordance with the provisions of Section 3-01. The materials shall be uniform in quality and substantially free from wood, roots, bark, and other extraneous material and shall meet the following quality test requirements:

Los Angeles Wear, 500 Rev.	35% max.
Degradation Factor - Top Course	25 min.
Degradation Factor - Base Course	15 min.

Crushed surfacing of the various classes shall meet the following requirements for grading and quality when placed in hauling vehicles for delivery to the roadway, or during manufacture and placement into a temporary stockpile. The exact point of acceptance will be determined by the Engineer.

Sieve Size	Base Course	Top Course and Keystone
	Percent Passing (by weight)	
1 1/4"	99-100	
1"	80-100	
3/4"		99-100
5/8"	50-80	
1/2"		80-100
No. 4	25-45	46-66
No. 40	3-18	8-24
No. 200	7.5 max.	10.0 max.
% Fracture	75 min.	75 min.
Sand Equivalent	40 min.	40 min.

The fracture requirement shall be at least one fractured face and will apply to the combined aggregate retained on the No. 4 sieve in accordance with FOP for AAHTOT 335. The portion of crushed surfacing retained on a No. 4 sieve shall not contain more than 0.15 percent wood waste.

Receipt is hereby acknowledged of addendum(s) No.(s) \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.

**Bidder:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Uniform Business Identifier No.** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Fax:** \_\_\_\_\_

**Signature of Authorized Official(s):** \_\_\_\_\_

**Typed or Printed Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2019.**