

City of Walla Walla
Transportation Benefit District
March 23, 2016 - Board Meeting

Annual Report & Work Plan

Prepared 2-24-2016

2016 Work Plan
2016 Construction Schedules
2015 Financial Report

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City of Walla Walla - Transportation Benefit District

ANNUAL REPORT

This Annual Report is prepared in accordance with the Walla Walla City Transportation Benefit District (TBD) requirements as provided in the City of Walla Walla Municipal Code 2.60.020(D) and RCW 36.73.160(2), "A district shall issue an annual report, indicating the status of transportation improvement costs, transportation improvement expenditures, revenues, and construction schedules, to the public and to newspapers of record in the district."

ANNUAL WORK PLAN

This Annual Work Plan is prepared in accordance with the TBD as provided in RCW Chapter 36.73, in the City of Walla Walla Ordinance 2011-19 and its Bylaws, and by the Interlocal Agreement between the City of Walla Walla and the TBD, "Develop an annual work plan and designate construction, reconstruction, street maintenance, and preservation projects within Walla Walla for funding."

2016 TBD Project Funding/Expenses

A detailed financial report is attached to this document.

FUNDING

Total TBD resources through 2016 are projected to be approximately \$1,354,204. The City's finance division is providing funding projections for 2015 at \$1,075,000; TBD carries over \$279,204 from 2015.

EXPENSES

Staff projects 2016 TBD expenses to be approximately \$1,423,000 as follows:

- \$ 280,000 – TBD Loan for 2015 Rose Street Project (Single Payment)
- \$ 276,000 – TBD Loan for 2013 Rose Street Project (Payment #3 of 4)
- \$ 249,000 – Isaacs Avenue Phase I (Design)
- \$ 197,000 – Blue Street (Design/Construction)
- \$ 168,000 – 2015 Rose Street Project (Construction)
- \$ 100,000 – Contingency
- \$ 53,000 – TBD General Administration and Liability Insurance
- \$ 50,000 – Second Avenue Pavement Design
- \$ 50,000 – 2015 Alder Street Project (Construction)

2016 Annual Work Plan

ADMINISTRATION

From an administrative standpoint, the TBD focus will be the design of Isaacs Avenue Phase I for construction in 2017 (Rose Street/Park Street to Isaacs Avenue/Division Street) and a pavement design of 2nd Avenue (Rose Street to US Highway 12).

Isaacs Avenue (Phase I)

Isaacs Avenue is the #2 ranked TBD project, following only Rose Street. The Isaacs Avenue Corridor study, completed in 2015, provides for a 3-lane road section with a single travel lane in each direction, a center turn lane, and bike lanes on each side. The City has obtained a \$3.6 million Transportation Improvement Board (TIB) Urban Arterial Program grant and is also in the process of receiving a third Department of Ecology (DOE) grant, which will bring the DOE's project grant total to \$2 million. The design of Phase I extends from the Park Street/Rose Street intersection through the Division Street/Isaacs Avenue intersection and additionally includes water, sewer, and stormwater improvements. Phase I is fully funded with an estimated project cost of \$8.1 million. In addition to design work this year, the TBD will pursue applicable state and federal grants to potentially fund the design of Phase II in 2017 and complete construction in 2018.

Second Avenue Pavement Design

Second Avenue is the #4 ranked TBD project. Most of 2nd Avenue received a chip, choke and fog seal in 2015, a maintenance application which stretched from Rose Street to the Howard/Abbott intersection. However a small section of 2nd Avenue from Rose Street to US Highway 12 requires more significant improvements. The underlying support for this section of road is too soft and was not sufficiently addressed in the 2000 reconstruction. Multiple overlays been applied since and each lasts a year or two. An overlay was most recently applied in 2015. To address the issue correctly a new pavement section must be engineered and constructed. The design effort in 2016 will evaluate the underlying soil conditions, and provide design recommendations for a new road structure. The City will then use this information and project cost estimate to pursue outside funding options to supplement TBD resources.

CONSTRUCTION & 2016 PROJECT SCHEDULES

Other than the wrap up of the 2015 Rose Street and Alder Street projects, the only additional construction project in 2016 is Blue Street.

Blue Street

Blue Street is the #24 ranked TBD project. The necessity to replace failing utility infrastructure under the street presented the TBD with an opportunity to effectively partner street wide improvements. Work includes replacing the failing water pipe, roadway, and installs a new sewer main to serve the area. The Blue Street project limits extend two blocks from Isaacs Avenue to University Street.

Blue Street Construction Schedule

Date	Task
February 2016	Advertise for Bids
March 2016	Open Bids and Award Construction Contract
April – June 15, 2016	Start Construction
July – September 2016	Construction Completion

City of Walla Walla Transportation Benefit District
 Schedule of Revenues, Expenditures, and Changes in Fund Balance
 For the Period Ended December 31, 2015
 (Unaudited)

	<u>2015 YTD</u>	<u>2015 Budget</u>
Fund balance, beginning	\$413,324	
Sales tax revenue	\$1,135,799	\$1,075,000
Interest earnings	\$1,325	0
Revenues & fund balance	<u>\$1,550,448</u>	<u>1,075,000</u>
City transportation projects	\$992,835	1,121,590
Liability insurance	\$2,500	2,500
Loan principal & interest	\$275,909	275,910
Expenditures	<u>\$1,271,244</u>	<u>1,400,000</u>
Ending fund balance	<u>\$279,204</u>	<u>(\$325,000)</u>

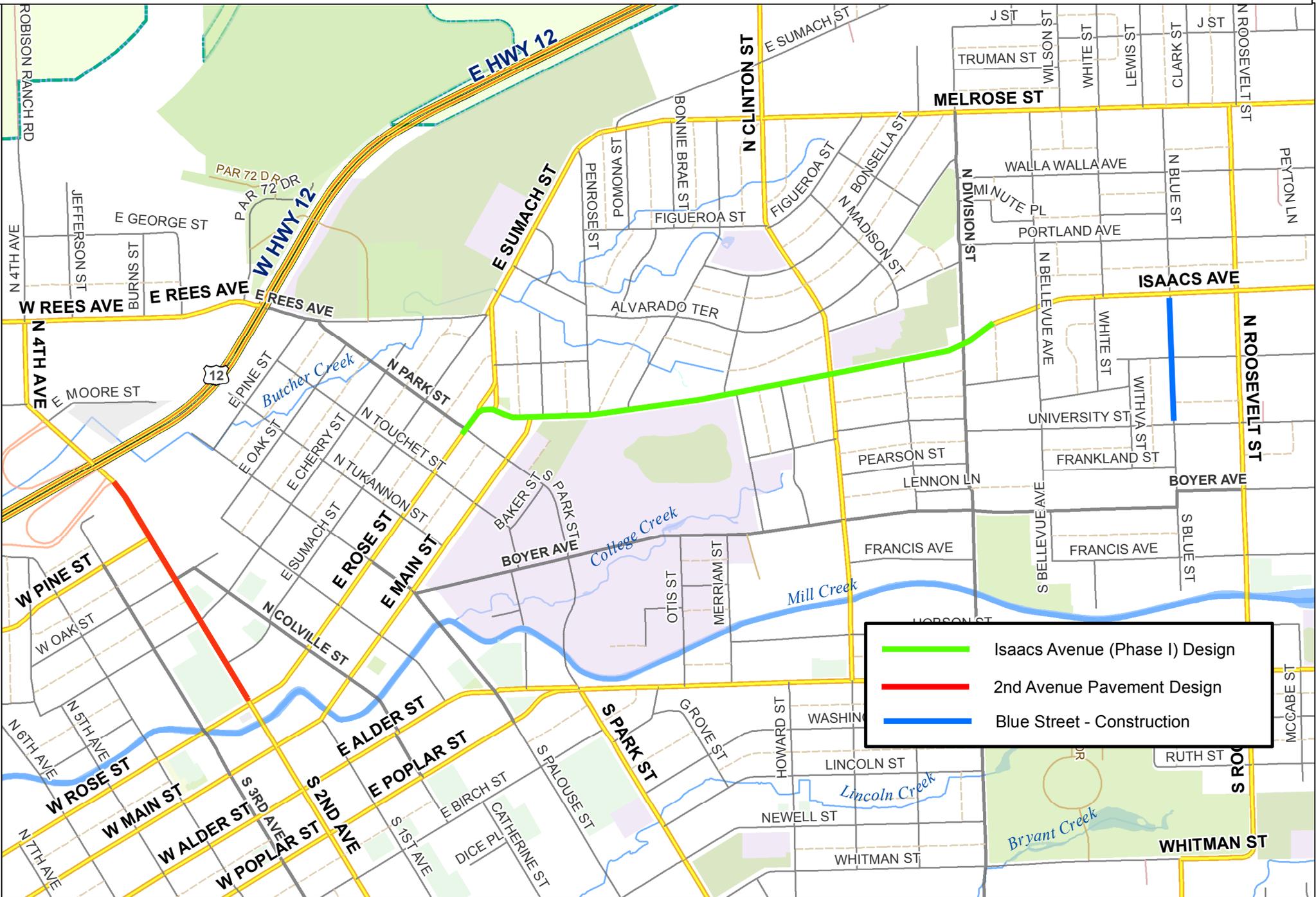
City of Walla Walla Transportation Benefit District
 Sales & Use Tax Receipts by Month

Month	2014	2015
January	\$78,440	\$83,649
February	\$99,543	\$104,744
March	\$77,041	\$81,182
April	\$70,747	\$75,281
May	\$86,577	\$101,455
June	\$84,591	\$86,605
July	\$85,243	\$91,575
August	\$99,201	\$107,914
September	\$82,905	\$96,595
October	\$88,143	\$101,859
November	\$93,587	\$107,123
December	\$88,782	\$97,817
Total	\$1,034,800	\$1,135,799

City of Walla Walla
 Interfund Loan for Transportation Benefit District

Year	Loan Amount	Principal Payments	Balance
2013	\$1,100,000	\$0	1,100,000
2014		\$273,000	827,000
2015	\$280,000	\$275,000	832,000
2016		\$556,000	276,000
2017		\$276,000	0
Interfund Loan Payments & Balance		\$1,380,000	\$0

2016 TBD Projects



- Isaacs Avenue (Phase I) Design
- 2nd Avenue Pavement Design
- Blue Street - Construction



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