



RIGHT OF WAY PERMIT APPLICATION

Site Address: _____ or Parcel # _____

Property Owner: _____ Phone Number: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Contractor: _____ (if applicable)

Phone # _____ E-mail address: _____

Some right of way permits may require Development Services and/or Engineering approval of a site plan plus an application fee. Please call to see if that will be required.

- Commercial or Residential New Installation or Replace Existing
Driveway approach Sidewalk Curb and Gutter
Sanitary Sewer Service Domestic Water Service Occupy the Right-Of-Way
Installation of underground sprinkler system in the planting strip
Utility work by PP & L, Cascade Gas, Charter, Qwest, City Water (circle one)
Other _____

Describe what you plan to do (Example: Replacement of 40' of damaged sidewalk): _____

Do you want the City to do a street patch and bill you? Yes No

Will emergency vehicles be able to pass the closure safely? Yes No

Required Documents:

- A traffic control/pedestrian protection plan may be required for some Applications (call to inquire: 509-527-4537). All Temporary Traffic Control Plans shall conform to the most current Manual on Uniform Traffic Control Devices and include dates and times of right of way closure or obstruction.
Property owner as applicant shall sign a hold harmless agreement from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or in connection with activities or operations performed by the Applicant or on the Applicant's behalf out of issuance of this permit.
Contractor shall provide to or have on file with the City a certificate of insurance evidencing Commercial General Liability insurance of at least \$1,000,000 combined single limit per occurrence and no less than \$2,000,000 general aggregate. Coverage shall not exclude explosion, collapse and underground (XCU) where applicable.
Copy of endorsement naming the City as additional insured.
Signed Utility Locate Sheet.

Signature of Owner, Owner's Authorized Agent, or Contractor (circle one) Date (mm/dd/yyyy)

Applicant acknowledges by signing above that he/she agrees to familiarize himself/herself with the applicable City of Walla Walla standards, specifications, codes and ordinances and will abide by the same. The applicant understands that nonconformance with these documents may results in rejection, removal of the work, "stop work order" and the costs associated with the same will be the responsibility of the applicant.

**UTILITY LOCATE SERVICES PROVIDED
BY THE CITY OF WALLA WALLA**

- All locate requests are to be made through the One Call System at the Northwest Utility Notification Center.
- When the City of Walla Walla performs the locates, all services are provided as a public service at no cost to the requestor.
- The City of Walla Walla makes no guarantee as to the accuracy of the locates. There are numerous factors that can affect the accuracy including soil type, other utilities in the area and debris in the ground.
- It is the responsibility of the Contractor to exercise caution and use prudent measures to excavate/dig in the vicinity of any utilities. The City of Walla Walla has no liability for damage caused by operator error or incautious procedures used by the Contractor.
- The locates generally indicate a utility within two feet on either side of the locate mark. If the Contractor is unable to locate the utility within this area, it is the Contractor's responsibility to contact the City for additional locates and coordination on finding the utility before proceeding outside the utility area. If the Contractor proceeds to excavate outside of this area using incautious measures/means without the concurrence of the City, any damage will be the responsibility of the Contractor. This does not absolve the Contractor from liability as established by RCW 19.122.
- When excavating to establish connections to or to perform work on City utilities, when crossing under or over City utilities, the location of the utility shall be confirmed by pot-holing before commencing the work. If the utility is not found, it is the Contractor's responsibility to contact the City for additional locates and coordination. All pot-holing shall be at the expense of the persons performing the work.
- Once marked by the City, the excavator is responsible for maintaining the markings.
- The City is not required to indicate the presence of existing service laterals or appurtenances if the presence of existing service laterals or appurtenances on the site of the construction project can be determined from the presence of other visible facilities, such as buildings, manholes, or meter and junction boxes on or adjacent to the construction site.
- If the excavator, while performing the contract, discovers underground facilities which are not identified, the excavator shall cease excavating in the vicinity of the facility and immediately notify the City.

DATE: _____ LOCATION: _____

FIRM REQUESTING LOCATE: _____

PRINT NAME: _____

SIGNATURE: _____