



Development Services Department  
 55 E. Moore Street  
 Walla Walla, WA 99362  
 (509) 524-4710  
[permits@wallawalla.gov](mailto:permits@wallawalla.gov)

## APPLICATION FOR A CRITICAL AREAS PERMIT

Single Family: \$45 Multi-family/Commercial: \$80

This application shall be subject to all additions to and changes in the laws, regulations and ordinances applicable to the proposed development until a determination of completeness has been made pursuant to Walla Walla Municipal Code 20.14.

**Applicant:** \_\_\_\_\_ Phone: \_\_\_\_\_  
 Site Address: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Cell Phone: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

**Property Owner:** \_\_\_\_\_ Phone: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Cell Phone: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

### Responsible party providing Site Analysis/Critical Area Report

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Cell Phone: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Project Description: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Known site features:** \_\_\_ Wetlands, \_\_\_ Aquifer Recharge area, \_\_\_ Fish/Wildlife Habitat, \_\_\_ Frequently flooded area, \_\_\_ Geologically hazardous area,

### Authorization to Enter and Bill:

The undersigned applicant declares: I am the legal owner of this parcel, or have obtained written permission from the legal owner allowing the approving authority to access the site for the purposes of reviewing the application. I certify under penalty of perjury and under the laws of the State of Washington the forgoing is true and correct. I accept financial responsibility for all fees associated with this permit, approval and application and will receive any refunds. I also understand that signing and submitting this application authorizes City staff to inspect the site at any reasonable time for the purposes of reviewing this application.

**Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_



Development Services Department  
55 E. Moore Street  
Walla Walla, WA 99362  
(509) 524-4710  
[permits@wallawalla.gov](mailto:permits@wallawalla.gov)

**Under Walla Walla Municipal Code section 20.46.060 a preliminary site plan conference is recommended. From that conference discussion, check the following that apply:**

\_\_\_ Critical Habitat Area Report, \_\_\_ Wetlands Report, \_\_\_ Geologically Hazardous Area Report, \_\_\_ Aquifer Recharge Area Report, \_\_\_ Site Map, \_\_\_ Mitigation Plan & Map, \_\_\_ A site plan drawn to an engineering scale, with a north arrow, location and dimensions of all property lines and easements, including any known native growth protection easement areas or special setback areas. Identify any existing improvements, including structures and roads, on the property. Show any known rivers, streams, swales, springs, seeps, wetlands, ponds, steep slopes, or areas of saturated ground on the property or within 300 feet.

**Optional Supplemental Information, if applicable:**

1. Topographic or boundary surveys. A vicinity map
2. Prior permits (building, grading, on-site septic or well, etc.) or title notification of sensitive or critical areas.
3. Additional or Prior Special Studies including: wetland reconnaissance reports, wetland delineations, aquatic area or stream reports, and geotechnical or soils reports.
4. Technical information reports or drainage studies.

**Site preparation**

Prior to application, the property boundaries must be clearly flagged. If the site designation request is for only a portion of the property, the boundaries of the area covered by the request must be flagged prior to the initial site investigation. Failure to clearly flag the property may result in increased costs and delays in completing the site designation.

**Critical Areas Report**

The Critical Areas Report must be prepared by a qualified professional with expertise in the critical area of concern. The critical areas professional will be retained by the applicant to develop the Critical Areas Report, as well as other related project activities such as critical area site delineation; analysis and evaluation; site restoration and/or enhancement; and site development plan or project design. The Director may request a qualification statement for any consultant providing professional services to an applicant. Must meet WWMC 21.04.095 and 21.04.100.

**Mitigation Plan**

Mitigation will be required if the project impacts critical areas and buffers. Must meet WWMC 21.04.

Plan Contents:

- |                        |  |
|------------------------|--|
| Baseline Information   | Environmental Goal and Objectives      |
| Monitoring Program     | Detailed Construction Plans            |
| Construction Oversight | Contingency Plan                       |
| Permit Conditions      | Surety and Demonstration of Competence |